

## Report to the Nunavut Library Association, December 2018

### **Progress report 11: Maintaining the NLA Website**

Prepared by Carol Rigby

#### *Overview:*

Nothing has changed materially about the website layout since the last website report.

The Nunavut Library Association has a basic website posted under our domain name: [www.nunavutlibraryassociation.ca](http://www.nunavutlibraryassociation.ca)

The website is hosted on WordPress and uses the WordPress software, in website format with a blogging function for news and updates. Since WordPress does not host e-mail, the NLA has a G-mail account, [nunavutlibraryassociation@gmail.com](mailto:nunavutlibraryassociation@gmail.com). This is forwarded on to Riel Gallant, Nunavut Legislative Librarian, as president for NLA, who monitors correspondence for anything that requires action.

#### *Current Website*

Using WordPress as a platform, Carol monitors the site, uploads new material such as blog posts and new issues of newsletters and reports, and checks for and removes any spam comments. At the November 2017 meeting it was agreed that some of the website maintenance duties would be passed from Carol to Riel, with Carol retaining ability to post material in her role as NLA secretary.

Presently, responsibility for renewing the annual domain name fee has been transferred from Carol to Riel, as all the funds for this come in to Iqaluit. Therefore, a resolution will be needed to confirm that the NLA will reimburse Riel for that expense placed on his credit card, rather than Carol as has been the case, and the transfer fund that she has held will be closed down and any outstanding monies held by her will be returned to the general account.

The website is still in need of updating to refresh its look and take advantage of WordPress functions, as noted in earlier reports. Riel and Carol will continue to work on transfer of some responsibilities for website management.

The language on the opening pages of the website (who we are, what we do) has been updated with content from the membership-approved statement on mission, vision, values etc. The splash page could still be updated to make it a bit punchier and more contemporary. Current meeting minutes are posted.

#### *Funding*

Having the website point to our domain name is the only cost for having the site on the WordPress platform and hosted by WordPress. This is a relatively minimal charge (US\$13/year; currently around Can\$17-18). The small income that the NLA receives from the Partnership as royalties for Education Institute seminar participation has been used to date to cover this expense. Continuing this practice was approved by NLA members at our May 2015 meeting. A spreadsheet is maintained to track funds transferred for this purpose. Riel is currently designated as the recipient of Partnership royalty cheques for cashing purposes, as we do not have an institutional account, and holds the bulk of any surplus funds.

Fees are currently paid up, as of October 10, 2018.

The other cost associated with maintaining the NLA website is the actual fee for registering our domain name, [www.nunavutlibraryassociation.ca](http://www.nunavutlibraryassociation.ca). Yvonne Earle, NLA Past President, paid the fee in fall 2015 for another three years as donation in order to keep the website for the Association going, so the domain name is now coming up again for renewal (fall 2018). The association will need to determine what funds to use for this purpose.

### *Going forward*

As always, they would appreciate receiving materials from NLA members to post in the blog and to expand the website pages. Any submissions can be sent to Riel at [rgallant@assembly.nu.ca](mailto:rgallant@assembly.nu.ca) or to Carol at [cerigby@xplornet.com](mailto:cerigby@xplornet.com).

Submissions could include any of the following:

- Short newsy items and publicity photos to post to the blog, such as:
  - A brief paragraph describing or announcing an event;
  - A photo or photos with identifying captions highlighting your library or its activities. Please note that if photos contain recognizable people in them, you should obtain their permission in writing to publicize the photo, and send that along too. Photographers should be credited.
- Copies of documents you may have written or published, presentations given or press releases that would be of interest to the wider Nunavut library community
- A description and photos of your library to highlight in the “Our libraries” section
- New ideas are also welcome!

### *Action not yet taken*

Carol still needs to work on the NLA correspondence archive, received from former president Yvonne Earle dating back to 2007-2008. This material still has to be posted to the NLA business page as an archive going forward for the association as a whole. She hopes to report progress by the spring 2019 NLA meeting.

The issue of language still needs to be followed up. WordPress software is Unicode-compliant and syllabics do appear properly when typed into the pages, so we can have multilingual text within the current framework (English). We currently have one item posted in English and Inuktitut syllabics. More materials in any form of Inuit language or in French could be posted if provided. NPLS was going to see about obtaining an “official” translation for the name of our association in Inuit languages from Culture and Heritage, but that has not progressed any further.

Respectfully submitted,  
Carol Rigby